



## *Notice of meeting*

### **SURREY COUNTY COUNCIL'S LOCAL COMMITTEE FOR MOLE VALLEY**

**Date:** WEDNESDAY 2 FEBRUARY 2005  
**Time:** 18:00 (generic matters)  
**Place:** ST. GILES' CHURCH HALL, PARK LANE, ASHTEAD

#### **Surrey County Council Members:**

David Gollin (Ashtead), **Chairman**  
Bob McKinley (Leatherhead and Fetcham East), **Vice Chairman**  
Helyn Clack (Dorking Rural)  
Jim Smith (Bookham and Fetcham West)  
David Timms (Dorking South)  
Hazel Watson (Dorking North)

#### **Mole Valley District Council Members:** **(Transportation matters)**

Hubert Carr (Leatherhead North)  
Rosemary Dickson (Leatherhead South)  
Valerie Homewood (Beare Green)  
John Northcott (Ashtead Common)  
Jean Pearson (Capel, Leigh and Newdigate)  
Ben Tatham (Micheham, Westhumble and Pixham)

**Dispatch:** TUESDAY 25 JANUARY 2005

Copies of the reports listed on this agenda will be available on our website from Tuesday 25 January. Please visit [www.surreycc.gov.uk/molevalley](http://www.surreycc.gov.uk/molevalley) and follow the link to "Local Committee papers".

To receive hard copies of any of the reports on the agenda please contact a member of the Community Support Team on 01372 363918.

#### **Contact:**

Sally Irvine [Local Committee and Partnership Officer]

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**Dr Richard Shaw**  
**Chief Executive**

## PART ONE

### **PART A (From 18.00):**

#### **GENERIC MATTERS:**

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| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b><br>To receive any apologies for absence from County Council Members under Standing Order 39.1.  | <b>Agenda item only</b>                  |
| <b>2</b> | <b>DECLARATIONS OF INTEREST</b><br>To receive any declarations of personal and/or prejudicial interests from County and District Council Members in respect of any item to be considered at the meeting.<br><i>(Note: Members are reminded that in accordance with Standing Orders any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee)</i>  | <b>Agenda item only</b>                  |
| <b>3</b> | <b>MINUTES OF THE LAST MEETING</b><br>To approve the minutes of the meeting held on 17 November 2004 as a true record.   | <b>Attachment<br/>Item 3<br/>GREEN</b>   |
| <b>4</b> | <b>PUBLIC AND MEMBER QUESTIONS</b><br>a) To receive any written questions from residents or businesses within the Mole Valley area.<br>b) To receive any questions from Members under Standing Order 45.<br>c) Public open question session  | <b>Agenda item only</b>                  |
| <b>5</b> | <b>PETITIONS</b><br>To receive any petitions in accordance with Standing Order 62.   | <b>Agenda item only</b>                  |
| <b>6</b> | <b>MEMBERS' LOCAL REVENUE ALLOCATION [DECISION]</b><br>To consider and approve bids made against Members' local allocation for 2004/05.  | <b>Attachment:<br/>Item 6<br/>YELLOW</b> |
| <b>7</b> | <b>COMMUNITY SAFETY [DISCUSSION]</b><br>Community Safety is one of the key themes in the Mole Valley Community Strategy. A community safety action plan is delivered by the Community Safety Partnership comprising 6 statutory agencies. The current 2002-05 strategy has recently been audited with a view to developing a new three year strategy to take effect from April 2005. The contributions by the three key statutory agencies (Police, District and County) and non-statutory partners (Police Community Partnership Groups and Neighbourhood Watch) towards community safety initiatives are outlined in the report. | <b>Attachment:<br/>Item 7<br/>WHITE</b>  |

Participating in the discussion:

- Michael Anderson, Chairman, Leatherhead PCPG (Police Community Partnership Group)
- Roger Archer-Reeves, SCC Local Transportation Director for Mole Valley
- Pat Gibbs, Surrey Neighbourhood Watch Co-ordinator
- Colin Green, Mole Valley District Inspector, Surrey Police
- Cllr. Tim Hall, Leader of Mole Valley District Council
- Lynne Martin, Community Safety Partnership Coordinator Mole Valley Community Safety Partnership
- John Scotcher, Dorking and Rural PCPG (Police Community Partnership Group)
- Clive Smitheram, Community Safety Officer, Mole Valley District Council

**8 FEEDBACK FROM TASK GROUP [INFORMATION]**

Members have met informally in task group mode on two occasions since the last committee to scrutinise local services, including the Early Years Service and Library Service.

**Attachment:  
Item 8  
GREN**

**PART B (From 20.00):**

The local committee meeting is scheduled to finish at 7.40pm and will be followed at 8.00pm by an open public forum to enable local people ask questions and raise issues and ask informal questions on any topic.

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**MEMBER NOTES:**

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If you have any queries concerning interests, please contact the Local Committee and Partnership Officer.
2. Members are reminded that, under Article 2.03(b)(iv) of the Council's constitution, they can formally notify the Local Director / local Transportation Director of an item which they would wish to be included as a report to a future meeting of the Committee. The feasibility of any such requests will then be investigated and the Member concerned advised accordingly.
3. Notice of member questions must be given in writing to the Local Committee and Partnership Officer by 12 noon two working days before the meeting.
4. Members are requested to let the Local Committee and Partnership Officer the wording of any motions and amendments not later than one hour before the start of the meeting.
5. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.

## **PUBLIC NOTES:**

At the start of the local committee for Mole Valley, any member of the public who is a resident or conducting business in the Mole Valley area may present a petition or ask a question. The procedure for submitting petitions and questions is laid out in a local protocol, which is summarised below. The full protocol is available on request from the Local Committee and Partnership Officer and will be given to any member of the public who gives notice that they wish to submit a petition or ask a question.

## **PETITIONS**

Petitions must contain signatures from 10 households or businesses within the affected area. It must relate to a matter within the terms of reference of the local committee.

A spokesman for the petitioners can address the local committee on the subject of the petition for 3 minutes. The Chairman will then accept the petition on behalf of the local committee. No discussion will take place. Instead, it will be referred without discussion to the next appropriate meeting of the local committee.

A maximum of 3 petitions can be presented at any one meeting of the local committee.

## **PUBLIC QUESTIONS**

Copies of any questions received in writing will be circulated to Members of the local committee in advance providing the question was received 14 days in advance.

Questions will be taken in the order in which they are received and directed to the Chairman. Questions will be asked and answered without discussion.

There will be no limit to the number of questions which may be asked at any one meeting, although the time available to ask questions will usually be limited to 20 minutes as a rule.

## **NOTICE**

For petitions and public questions notice must be given to the Local Committee and Partnership Officer before the start of the meeting.